

KEY RANCH ESTATES POA BUILDING PERMIT REQUEST – revised 12/2023

Property Owner Name: _____ Permit # _____
(assigned by POA)

Key Ranch Estates LOT # _____ Physical Address _____

Home Phone _____ Cell _____ Email: _____

Projected Start Date: _____ Projected Completion Date: _____

Contractor Name (if applicable): _____

Type of Construction:

New Residence (\$350.00) _____ Addition (\$125.00) _____ Number of Stories: _____ Square feet _____
Exterior Materials: _____

Items checked below are additional fee if not included in original New Residence permit request.

Deck (\$25.00) _____ Porch (\$25.00) _____ Garage (\$25.00) _____ Carport (\$25.00) _____
Storage Building (\$25.00) _____ Driveway (\$25) _____ Fence (\$25) _____

Documents needed:

ALL permit applications require the following items:

- _____ Copy of survey showing all easements, right of ways, lot numbers and address.
- _____ A site plan with all building lines, property corners, and distance between the structure and building line in all directions. Site plan must be to scale.

New Residences, Additions and Garages will also require (if applicable):

- _____ A full set of construction drawings, including dimensioned plans showing the footprint and exterior elevations. All drawings must be to scale.
- _____ A list of building materials to be used for the exterior.
- _____ Square footage of living area.
- _____ Proposed fencing location and type.
- _____ Any other structures.

By submitting this application, the applicant warrants they have read and understand the conditions as set forth in the Key Ranch Estates Subdivision Deed Restrictions dated February 1981 and warrants the proposed structure or improvements are in compliance with all applicable rules and restrictions. Issuance of a permit by the POA does not relieve the applicant from adherence to the requirements referenced above.

Any changes to these drawings or scope of work must be re-submitted to the POA Building Permits/Deed Restrictions Director for approval. Non-compliance to any of the above could result in removal of construction at the applicant's expense.

The deed restrictions can be found on the www.keyranchpoa.com website and are on file with the County Clerk of Henderson County, Texas.

Property Owner Signature (must be property owner)

_____ (permit expires in 12 months)
Date Signed

Approved by Key Ranch Estates POA

Date Approved